### "Christmas Card Contacts" Instructions

Everyone loves getting Christmas cards in their mailbox. But even with the in this technology-filled world age, you rarely have your family's and close friends' correct addresses. Did you know that a person in the United States is expected to move an average of 11.4 times in their lifetime? It helps to have What you need is an app to that keeps you organized and keep-your address book up-to-date. Christmas Card Contacts is the perfect app for:

- Gathering the correct addresses (simply text, post, or email a private link to your family and friends).
- Creating mailing address labels. (Ffor those of us not blessed with gorgeous handwriting).
- Tracking who you have sent/received Christmas cards to/from-for (current and past years (you don't want to forget anyone).)

Christmas <u>eC</u>ard <u>eC</u>ontacts is safe, secure and private. <u>Your family and friends The</u> contact information <u>you store</u> is <u>kept</u> private. <u>There is no need for them to post their address on social media platforms.</u>

Addresses are not stored on a webpage for robots, search engines, or hackers to get to. <u>And we never share your Dd</u>ata, so you'll never get <u>is never shared and there is no SPAM email from using our app.</u>

Plus, your contacts won't need to post their addresses on social media platforms!

The app is fairly self-explanatory, but here is an overview of the various screens from the homepage.

## **Invite Friends**

this is the page This page is where you'll copy your personal link to the app. Click the copy button, and then paste your link into a text, email, or social media post. Example <u>Mm</u>essage: <u>I've got something fun to send you!</u> Please use this link to <u>place add</u> your address <u>in to my</u> Christmas Card Contact app.

## **Update Contact Data**

This is where you can update your own contact information. Ready for some good news? The good news is wWhen you update your address, your new address will automatically appear in all of your family's and friends' Christmas Card Contacts address books! There is Now you won't have to no need to send everyone your new address manually. Plus, The same thing happens when your friends and family update their addresses their new addresses will show up in your address book automatically.

### **Address Book**

This is where you see aAll your contact the addresses live here. In this section yYou can:

Manually add an address by clicking the + button.

- See more information such as their phone number and email.
- Call, text, or email directly from the screen.
- Open the address in Google maps and get directions to their address for this year's Christmas Pparty (or caroling, if you're the musical type).

## **Tracking**

Let's face it. It'-is easy to run out of stamps, Christmas cards, return labels, or even forget about "Dear Aunt Betty." who always sends you a check in her Christmas card. The Christmas Card Contacts app It helps to have gives you an easy way to mark off who you have sent cards to so you don't miss anyone. It Since it's nice to receive cards, too, is nice to be able to our app also lets you see who you've received cards from this year and the previous years. Christmas Card Contacts lets you easily view all your addresses and for easy tracking year after year.

#### Print

This is where you can print off mailing labels. You can choose from the most popular <del>2 or 3 column</del> formats (with either 2 or 3 columns) on letter or A4 paper size. Easy as a Christmas pie!

## **Change Password**

This is where you can change Keep your account secure by changing your password. It is This process is fairly self-explanatory. You will need to know your current password before you can change to the a new password. If you have forgotten your password, you can simply logout to get to the home screen where you can let us know that you forgot your password. A special link will be sent to the email registered with your account.

### **Sync Request**

If you entered a person's address manually, and they join Christmas Card Contacts, you can choose to sync your manual address to the contact information they have. When If they change their address, then your book will be updated automatically. If you have any addresses that need to be synced, they will show up here.

## Logout

This is where you can logout Done making changes or finished printing your labels? Use the logout function to keep your account secure. If your phone is not password protected, for security reasons we suggest logging out every time you finish using the appfor security reasons.

# **BONUS**

If you lose your phone or get a new one, <u>you just all you</u> need to <u>do is</u> login to the app to get to all your friends' and famil<u>y'sies</u> contact information. <u>While we don't recommend it, y</u>You <u>can-could</u> even login on a friend's phone to get to all your information <u>in a pinch</u>. Pretty <u>Ccool</u>, right?